



Terms and Conditions

1. A non-refundable deposit of 2000.00 Euros is required to confirm your event and secure your preferred date. This amount will be fully credited towards the wedding expenses.
2. All amendments and supplements shall be made in writing. This requirement may only be waived in writing. Verbal side agreements are not applicable.
3. The menu, beverages and all other details of your event are to be finalised a minimum of 20 working days prior to the date of your event and are subject to the terms and conditions described herein and at the rates agreed. The charges for all facilities and services include Value Added Tax and service charge.
4. The guaranteed number of attendees must be communicated to the hotel no less than 14 days prior to the event. Final charges will be based on the guaranteed number of attendees or the total number served, whichever is greater.
5. Final set-up details should be arranged 20 days in advance of your event.
6. There is a noise level constraint for all outdoor venues from 19:00hrs until 23:00hrs. In consideration of our in-house guests, the Hotel reserves the right to control the volume level of all audio displays for all functions.
The musicians (band, dj etc.) should be informed that during the event the maximum intensity of music volume for all venues is 95dBA and the music is permitted strictly until 23:00
7. The hotel reserves the right to judge acceptable levels of noise or behaviour of the client, his guests, representatives, contractors or entertainers. The client must ensure compliance with the hotel's directions as to noise or behaviour.
8. It is the client's responsibility to supply the hotel with a printed guest seating plan display, 3 days before the event. The hotel is not responsible for placing any name cards and favours on the guest tables.
9. No food or beverages of any kind will be permitted to be brought into the Hotel by the client or any of the client's guests.
10. The hotel does not provide security in the function space, you are entirely responsible for all your property. The hotel will not be liable for damage or loss of items before, during or after a function.



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11. Cancellation of services ordered must be made in writing. At any time after signing the contract, cancellation charges will apply. Depending on the number of days prior to the event, cancellation charges will be as follows:

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| <ul style="list-style-type: none">▪ from 20 to 16 working days prior to the event▪ from 15 to 10 working days prior to the event▪ less than 10 working days prior to the event | <ul style="list-style-type: none">30% of the total revenue of the event50% of the total revenue of the event80% of the total revenue of the event |
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12. The Hotel asks for any outside vendor services not to wear name badges in the public areas and to be dressed in an elegant manner. The Hotel is not responsible for assisting any outside vendor services. It is their responsibility to set up and remove their equipment after the completion of the event.

13. The contracted event room has been selected according to the confirmed number of guests. In the event that the actual number of guests is lower, the Hotel reserves the right to provide a smaller room suitable for the number of guests, to charge an additional room rental, or to increase the room rental accordingly.

14. Once the arrangements are finalised and signed, a pro-forma invoice is issued with all pre-booked event expenses. All these pre-booked expenses must be paid one month before the event. The final balance will depend on the final consumption by the guests.

15. The balance must be settled by the client before departure from the Hotel after the event. If such payment has not been credited to the account within the aforementioned period, the Hotel shall be entitled to ask for damages for non-performance.



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